

### 100 POINT CHECK LIST

In order for us to complete the account opening process, it is a mandatory to complete a 100 Point Identification check. Please note that all copies of below mentioned documents need to be certified.

DOCUMENT TYPE	POINTS ALLOCATED
<p style="text-align: center;"><b>Primary Document</b> Passport Birth Certificate Citizenship Certificate</p> <p style="text-align: center;"><b>You may only use one form of primary document</b></p>	<b>70</b>
<p style="text-align: center;"><b>Secondary Document</b> Drivers Licence with Photo ID Social Security, Pension Concession Card Public Employee Photo ID Card University or TAFE Photo ID Card</p> <p>If you wish to use more than one document from this group, the <b>first acceptable</b> document scores <b>40 points</b>, but <b>subsequent</b> documents only scores <b>25 points each</b>.</p>	<b>40/25</b>
<p style="text-align: center;">Current Credit or ATM access Card Council Rates Notice Public Utility Notice (gas, water, electricity, mobile, telephone etc) Medicare Card Rental Agreement / Letter from Real estate agent</p> <p style="text-align: center;"><b>You cannot use multiple documents issued by the same organisation.</b></p>	<b>25</b>

**To have your copies certified, please take the documents to one of the following people:**

1. A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described);
2. A judge of a court;
3. A magistrate;
4. A chief executive officer of a Commonwealth court;
5. A registrar or deputy registrar of a court;
6. A Justice of the Peace;
7. A notary public (for the purposes of the Statutory Declaration Regulations 1993);
8. A police officer;
9. An agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public;
10. A permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public;
11. An Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955);
12. An officer with 2 or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993);
13. A finance company officer with 2 or more continuous years of service with one or more finance companies (for the purposes of the Statutory Declaration Regulations 1993);
14. An officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees;
15. A member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership.